**SAMPLE**

**PARTICIPANT’S RESOLUTION**

**LEAP IMPLEMENTATION GRANT**

WHEREAS, the State of New Jersey has appropriated $6 million for Shared Services and Implementation, Challenge, and County Coordinator Grants to assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the (Name of Lead Entity Applicant and Participating Local Units) propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to (describe services/project title), which will benefit the residents of (both or all) participating local units; and

WHEREAS, the (Name of Lead Entity Applicant) has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (Name of Participating Local Unit), that the (Name of Participating Local Unit) does hereby join with (Name of Applicant) in applying for a LEAP Implementation Grant in the amount of $\_\_\_\_\_\_\_\_\_\_ to support implementation of this shared service.

**CERTIFICATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Clerk/Secretary of the Local Unit) of the (Name of Local Unit) in the County of \_\_\_\_\_\_\_\_\_\_\_\_, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the (Name of Governing Body) at its meeting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**SAMPLE**

**APPLICANT’S RESOLUTION**

**LEAP IMPLEMENTATION GRANT**

WHEREAS, the State of New Jersey has appropriated $6 million for Shared Services and Implementation, Challenge, and County Coordinator Grants to assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the (Name of Lead Entity Applicant and Participating Local Units) propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to (describe services/project title), which will benefit the residents of (both or all) participating local units; and

WHEREAS, the (Name of Lead Entity Applicant) has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the (Name of Governing Body of Lead Agency), that the (Name of Lead Agency) will apply for a LEAP Implementation Grant in the amount of $\_\_\_\_\_\_\_\_\_\_\_ to support implementation of this shared service on behalf of itself, and on behalf of [Name(s) of Participating Unit(s)] and if awarded and upon execution of said Agreement, the (City of Anytown USA) does accept the Terms and Conditions specified in the Agreement in connection to this grant award.

**CERTIFICATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Clerk/Secretary of the Local Unit) of the (Name of Local Unit) in the County of \_\_\_\_\_\_\_\_\_\_\_\_, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the (Name of Governing Body) at its meeting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**SAMPLE**

**PARTICIPANT’S RESOLUTION**

**LEAP CHALLENGE GRANT**

WHEREAS, the State of New Jersey has allocated $150,000 within each county in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, (Name of Applicant) and (Name of Participating Local Unit(s), have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of $\_\_\_\_\_\_\_\_\_\_; and

WHEREAS, the (Name of Lead Entity Applicant) has agreed to be the lead agency in this program; and

WHEREAS, the State of New Jersey has made LEAP Grants available to assist local units to study, develop and implement new shared services initiatives; and

WHEREAS, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units’ residents through the sharing of (describe services/project title).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (Name of Local Unit), that the (Name of Local Unit) does hereby join with (Name of Lead Entity Applicant) in applying for a LEAP challenge grant to support undertaking this endeavor.

**CERTIFICATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Clerk/Secretary of the Local Unit) of the (Name of Local Unit) in the County of \_\_\_\_\_\_\_\_\_\_\_\_, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the (Name of Governing Body) at its meeting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**SAMPLE**

**APPLICANT’S RESOLUTION**

**LEAP CHALLENGE GRANT**

WHEREAS, the State of New Jersey has allocated $150,000 within each county in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

WHEREAS, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

WHEREAS, (Name of Lead Entity Applicant) and (Name of Participating Local Unit(s), have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of $\_\_\_\_\_\_\_\_\_\_; and

WHEREAS, the (Name of Lead Entity Applicant) has agreed to be the lead agency in this program; and

WHEREAS, the Governing Body of (Name of Lead Entity Applicant), is acknowledging and accepting the responsibility of acting as applicant and administrator for this grant on behalf of all participating local units.

WHEREAS, the State of New Jersey has made LEAP Grants available to assist local units to study, develop and implement new shared services initiatives; and

WHEREAS, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units’ residents through the sharing of (describe services/project title).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (Name of Lead Entity Applicant), that the (Name of Lead Entity Applicant) does hereby make application for a LEAP Challenge Grant to support undertaking this endeavor on behalf of [Name(s) of Participating Local Unit(s)] and if awarded and upon execution of said Agreement, the (City of Anytown USA) does accept the Terms and Conditions specified in the Agreement in connection in this grant award.

**CERTIFICATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Clerk/Secretary of the Local Unit) of the (Name of Local Unit) in the County of \_\_\_\_\_\_\_\_\_\_\_\_, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the (Name of Governing Body) at its meeting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**SAMPLE**

**APPLICANT RESOLUTION**

**LEAP COUNTY SHARED SERVICES COORDINATOR GRANT**

WHEREAS, the State of New Jersey has allocated up to $75,000 in Local Efficiency Achievement Program (LEAP) funds to support each New Jersey County hiring a County Shared Services Coordinator; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP Grant; and

WHEREAS, the LEAP County Shared Services Coordinator Grant exists to enhance focus on and interest in the procurement of shared services opportunities across local units; and

WHEREAS, the County of \_\_\_\_\_\_\_ is committed to continuing to identify and achieve greater efficiencies and enhancing the quality of shared services within its borders.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF COMISSIONERS of the County of \_\_\_\_\_\_\_\_\_\_ supports applying to the New Jersey Department of Community Affairs, Division of Local Government Services for a County Coordinator Fellowship Grant up to $75,000, through the LEAP and if awarded and upon execution of said Agreement, the County of \_\_\_\_\_\_\_\_\_\_ does accept the Terms and Conditions specified in the Agreement in connection to this grant award.

**CERTIFICATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Clerk of the Board of Chosen Commissioners) of the County of \_\_\_\_\_\_\_\_\_\_\_\_, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Board of Chosen Commissioners at its meeting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.